



Northshore Elementary School
PTA Board of Managers Meeting Minutes
May 4, 2018

President Alicia Shafe called the meeting to order at 10:47 a.m. followed by the Pledge of Allegiance.

April minutes were presented for approval. Motion to approve minutes by Jenny Wilkes. Seconded by Nancy Elder. Approved by majority vote.

Nancy Elder, Treasurer:

- Presented the April Report. \$ 44,299.25 on hand as of March 2018. Ending Cash on Hand \$ 29,332.58
 - We had a great year and met budget goals
- Budget requirements for 2018/2019
 - Need to leave \$6000 for 2018/2019 start-up
 - \$8000 for Knight at the Barn
 - Earmark \$10,000 for technology budget
 - Motion made by Amanda Hee
 - Kemper Smith seconded motion
 - Approved by majority vote
- Request to cover supplemental costs for Safety Patrol Trip
 - Need a total of \$480
 - Chaperone room \$345
 - Student room \$135
 - Beth Duncan motioned to approve the request to cover up to \$480
 - Seconded by Amanda Hee
 - Approved by majority vote

Alicia Shafe, President:

- NES PTA received several awards
 - TN PTA: Collaborating with the Community Partnership Award of Excellence, Golden Apple Award
 - KCC PTA: Early Bird Membership, Principal of the Year, Volunteering Partnership Award, Communicating Partnership Award, School Bell Membership Award(100% Teacher Membership)
- Bricks order placed
 - 83 Sold
 - Volunteer Lawn will install over the summer
- Volunteer of the Year: Kristin Ricciuto

Jenny Wilkes, Fundraising:

- Binders passed on to Leah Swaggerty for next year
- Sponsorship Meeting May 14
- Knight at the Barn October 18, 2019

Amanda Hee, V.P. Communications:

- Continuing to work with Slam Dot on website
- Matt Blackmon is transitioning email to Google
 - will simplify email
 - gives us access to more tools
- School Sign hardware will be updated over the summer
 - will cost \$600
 - additional \$100 to rewire sign to help with unreliable source
 - Amanda Hee requests to increase budget by \$250 up to \$750
 - Seconded by Jenny Pierce
 - Approved by majority vote
- iCalendar is on website

Beth Duncan, Parent Involvement:

- Field Days next week
 - Room moms organized providing tents and drinks for kids
- End of Year Parties
 - Collective parties for all but 3rd and 4th
- 5th Grade Champion Walk, May 17th @ 9:00am

Shelley Webber, Book Fair:

- \$15,000 in Scholastic Dollars earned from Book Fair!

Alicia Shafe for Hospitality:

- Cinco de Mayo going on now

Nancy Elder for Spirit Wear:

- Has been ordered and paid for and coming soon
- Can be ordered online next school year

Matt Blackmon, Website:

- Looking good

Kristin Ricciuto, Yearbook:

- Shipping on the 9th
 - Cost \$24.89 each, Sold for \$25 each
- Next year cost will be \$23.50
 - Need to discuss what to charge next year

Alicia Shafe, President:

- Thank you to the 2017/2018 Executive Board
- Gift presented to Alicia Shafe for service as President
- Presentation of 2018/2019 Executive Board
 - President: Beth Duncan
 - VP Fundraising: Leah Swaggerty
 - VP Parent Involvement: Mary Greene
 - Communications: Amanda Hee
 - Treasurer: Carrie Hayes
 - Secretary: Chanda Pressley
 - Parliamentarian: Nancy Elder (appointed by Beth Duncan, President)

Meeting adjourned at 11:34 a.m.

Minutes submitted by Chanda Pressley, Secretary